



Lori A. Weaver
Interim Commissioner

ARC
7

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9200 1-800-852-3345 Ext. 9200
Fax: 603-271-4912 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

July 21, 2023

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the Department of Health and Human Services, Office of the Commissioner, to accept and expend additional Federal funds in the amount of \$132,372 from the Administration for Children & Families, effective upon Fiscal Committee and Governor and Executive Council approval through June 30, 2025, and further authorize the allocation of these funds in the account below. 100% Federal Funds.

05-095-095-950010-72090000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS; HHS: COMMISSIONERS OFFICE; OFFICE OF THE COMMISSIONER; REFUGEE SERVICES

Class/Object	Class Title	Current Adjusted Authorized Budget	Requested Change	Adjusted Budget
Revenue				
000-408181-16	Federal Funds	\$ 2,824,492	\$ 132,372	\$ 2,956,864
Total Revenue:		\$ 2,824,492	\$ 132,372	\$ 2,956,864
Expense				
010-500100	Regular Officers and Employ	\$ 222,259		\$ 222,259
018-500106	Overtime	\$ 4,000		\$ 4,000
020-500200	Current Expenses	\$ 400		\$ 400
030-500301	Equipment	\$ 900		\$ 900
039-500180	Telecommunications	\$ 1,000		\$ 1,000
040-500800	Indirect Costs	\$ -		\$ -
041-500801	Audit Set Aside	\$ 2,827	\$ 133	\$ 2,960
042-500620	Additional Fringe Benefits	\$ 19,678		\$ 19,678
050-500109	Personal Service Temp Appc	\$ 38,089		\$ 38,089
059-500117	Temp Full Time	\$ 49,940		\$ 49,940
060-500601	Benefits	\$ 146,567		\$ 146,567
066-500544	Employee Training	\$ 1,960		\$ 1,960
070-500704	In State Travel	\$ 1,800		\$ 1,800
080-500714	Out of State Travel	\$ 3,000		\$ 3,000
085-488545	Interagency Transfer out of	\$ 900,000		\$ 900,000
102-500731	Program Contracts	\$ 1,432,072	\$ 132,239	\$ 1,564,311
Total Expense:		\$ 2,824,492	\$ 132,372	\$ 2,956,864

The Honorable Ken Weyler, Chairman
His Excellency, Governor Christopher T. Sununu
July 21, 2023
Page 2 of 2

EXPLANATION

This request is to accept funds for the Afghan Refugee Support Services Supplement – Legal Assistance. In the Afghanistan Supplemental Appropriations Act, 2022 and the Additional Afghanistan Supplemental Appropriations Act, 2022 (ASA), Congress authorized the Office of Refugee Resettlement's (ORR) parent agency, the Administration for Children and Families (ACF), to obligate ASA funding until September 30, 2024, for the provision of immigration-related legal assistance to eligible Afghan populations. New Hampshire was granted \$132,372 by ORR, through a per capita formula, to help facilitate the adjustment of status for Afghan evacuees. ORR authorizes types of legal assistance such as:

- Providing eligible populations with basic legal orientation on immigration statuses and immigration protections under the law;
- Conducting seminars, trainings, or workshops on relevant immigration-related legal assistance topics to eligible clients;
- Explaining or completing relevant forms on behalf of clients; and
- Responding to immigration-related inquiries from the U.S. Department of State Bureau of Population, Refugees and Migration.

Funds will be budgeted as follows:

Class 041 (Audit Set-Aside) per State requirements.

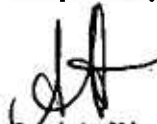
Class 102 (Contracts for Program Services) will be used to procure a new contract, with providers offering ongoing services to the refugee populations in New Hampshire. These providers will provide services such as interpretation services, translation services, completing forms, providing representation and responding to immigration-related inquiries from the U.S. Department of State Bureau of Population, Refugees, and Migration.

Area Served: Statewide.

Source of Funds: 100% Federal from the Administration for Children & Families, Refugee Resettlement.

In the event that federal funds become no longer available, general funds will not be requested to support the program expenditures.

Respectfully Submitted,



Lori A. Weaver
Interim Commissioner

FW

REF SS GY23

(10/01/22 - 9/30/24) \$132,372.00



Department of Health and Human Services
Administration for Children and Families

Notice of Award

Award# 2301NHRSSS-04
FAIN# 2301NHRSSS
Federal Award Date: 03/29/2023

Recipient Information

1. Recipient Name
NEW HAMPSHIRE DEPARTMENT OF HEALTH & HUMAN SERVICES
129 Pleasant St
Office of Minority Health and Refugee Affairs
Concord, NH 03301-1852
[NO DATA]

2. Congressional District of Recipient
01

3. Payment System Identifier (ID)
1026000618B3

4. Employer Identification Number (EIN)
026000618

5. Data Universal Numbering System (DUNS)
011040345

6. Recipient's Unique Entity Identifier (UEI)
LA2HR1U97VC6

7. Project Director or Principal Investigator
Ms. Barbara Secbart
State Refugee Coordinator
barbara.secbart@dohhs.nh.gov
603-271-6361

8. Authorized Official
Ms. Barbara Secbart
State Refugee Coordinator
barbara.secbart@dohhs.nh.gov
603-271-6361

Federal Agency Information
ACFORR Office of Mandatory Grants

9. Awarding Agency Contact Information
Qiana Curry
Grants Management Specialist
qiana.curry@acf.hhs.gov
215-861-4051

10. Program Official Contact Information
Kenneth T. Tota
Deputy Director, ORR
kenneth.tota@acf.hhs.gov

Federal Award Information

11. Award Number
2301NHRSSS-04

12. Unique Federal Award Identification Number (FAIN)
2301NHRSSS

13. Statutory Authority
Section 412(c)(5) of P.L. 82-414, the Immigration and Nationality Act (8 USC 1522)

14. Federal Award Project Title
GY2023 Refugee Support Services and Set Asides

15. Assistance Listing Number
93.566

16. Assistance Listing Program Title
Refugee and Entrant Assistance State Administered Programs

17. Award Action Type
Supplement/Change for Expansion

18. Is the Award R&D?
No



Summary Federal Award Financial Information

19. Budget Period Start Date	10/01/2022	- End Date	09/30/2024
20. Total Amount of Federal Funds Obligated by this Action			\$132,372.00
20a. Direct Cost Amount			
20b. Indirect Cost Amount			
21. Authorized Carryover			
22. Offset			
23. Total Amount of Federal Funds Obligated this budget period			\$1,960,843.00
24. Total Approved Cost Sharing or Matching, where applicable			\$0.00
25. Total Federal and Non-Federal Approved this Budget Period			\$2,093,215.00
26. Period of Performance Start Date	10/01/2022	- End Date	09/30/2025
27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance			\$2,093,215.00

28. Authorized Treatment of Program Income
ADDITIONAL COSTS

29. Grants Management Officer - Signature
Mrs. Amy Menefee-Longs
Grants Management Officer

30. Remarks

***** Batch Remarks*****The award provides funding for ASA Legal Assistance.



Department of Health and Human Services
Administration for Children and Families

Notice of Award

Award# 2301NHRSSS-04
FAIN# 2301NHRSSS
Federal Award Date: 03/29/2023

<p>Recipient Information</p> <p>Recipient Name NEW HAMPSHIRE DEPARTMENT OF HEALTH & HUMAN SERVICES 129 Pleasant St Office of Minority Health and Refugee Affairs Concord, NH 03301-3852 [NO DATA] Congressional District of Recipient 02 Payment Account Number and Type 1026000618B3 Employer Identification Number (EIN) Data 026000618 Universal Numbering System (DUNS) 011040545 Recipient's Unique Entity Identifier (UEI) LA2HRIU97VC6</p>
<p>31. Assistance Type Formula</p> <p>32. Type of Award Mandatory</p>

33. Approved Budget (Excludes Direct Assistance)	
I. Financial Assistance from the Federal Awarding Agency Only	
II. Total project costs including grant funds and all other financial participation	
a. Salaries and Wages	\$0.00
b. Fringe Benefits	\$0.00
c. Total Personnel Costs	\$0.00
d. Equipment	\$0.00
e. Supplies	\$0.00
f. Travel	\$0.00
g. Construction	\$0.00
h. Other	\$2,093,215.00
i. Contractual	\$0.00
j. TOTAL DIRECT COSTS	\$2,093,215.00
k. INDIRECT COSTS	\$0.00
l. TOTAL APPROVED BUDGET	\$2,093,215.00
m. Federal Share	\$2,093,215.00
n. Non-Federal Share	\$0.00

34. Accounting Classification Codes						
FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	CFDA NO.	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
3-0992218	2301NHRSSS	ACFORR	41.15	93.566	\$132,372.00	75-2323-1503